

**UNITED STATES BANKRUPTCY COURT
EASTERN DISTRICT OF CALIFORNIA**

**NOTICE OF COLLECTION OF FEES FOR ELECTRONIC ACCESS TO COURT RECORDS
AND REQUESTS FOR EXEMPTION FROM PAYMENT OF FEES**

Revised - January 23, 2003

NOTICE IS HEREBY GIVEN that beginning February 1, 2003, the \$0.07 per page electronic public access user fee prescribed by Item (I) of the Electronic Public Access Miscellaneous Fee Schedule will be charged for case information, including docket sheets, reports, and imaged documents, obtained electronically through the U.S. Bankruptcy Court for the Eastern District of California's Internet site. Additionally, beginning February 1, 2003, an active account with the PACER Service Center and a valid WebPACER login and password will be required to access Eastern District of California bankruptcy case information and imaged documents. For additional information concerning electronic public access fees and WebPACER registration, please refer to the [Bankruptcy WebPACER Information Guide](#).

Pursuant to Item (I) of the [Electronic Public Access Miscellaneous Fee Schedule](#), the Court may, for cause shown, exempt persons, or classes of persons, from electronic public access fees, in order to avoid unreasonable burdens and to promote public access to such information.

NOTICE IS FURTHER GIVEN that the following persons or classes of persons may request an exemption from payment of the electronic public access user fee:

1. Attorneys who prepare and submit a [Document Separator Sheet With Bar Coded Case Information](#) with every document submitted for filing (except petitions in bankruptcy cases and complaints in adversary proceedings to which a case or proceeding number has not been assigned) **AND** who, in the preceding 12 months, have performed at least 16 hours of service in any one or combination of the following activities:
 - a. As a court-assigned Resolution Advocate under the court's Alternative Dispute Resolution (ADR) Program;
 - b. As a Reaffirmation Coordinator under the court's Pro Se Debtor Reaffirmation Information Assistance Program;
 - c. As a member of the court's Attorney Advisory Committee; and/or
 - d. Providing service to litigants in Eastern District of California cases and proceedings as part of a formal, bar-sponsored pro bono bankruptcy services legal program.
2. Case trustees who prepare and submit a [Document Separator Sheet With Bar Coded Case Information](#) with every document submitted for filing (except complaints in adversary proceedings to which an adversary proceeding number has not been assigned).

Document separator sheets with bar coded case information shall be prepared using the [USBC Separator Sheet Generator](#) listed under *Automated Services* on the "Attorney Information Center" page of the Court's Internet site at www.caeb.uscourts.gov.

Requests for exemption from payment of the electronic public access user fee shall be made by written motion using the court approved [Motion for Exemption from Payment of Electronic Public Access User Fees](#) (EDC 3-960) or similar document that provides the same information, supporting documentation, and signature required by the court approved form. Please refer to the [Guidelines Pertaining to Requests for Exemption from Electronic Public Access Fees](#) for additional information. Motions and supporting documents, together with a proposed [Order Granting Exemption From Payment of the Electronic Public Access User Fee Prescribed By Item \(1\) of the Electronic Public Access Miscellaneous Fee Schedule](#) (EDC 6-960), should be directed to Richard G. Heltzel, Clerk, U.S. Bankruptcy Court, Attention: EPA Fee Exemption Request, 501 I Street, Suite